

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **24th day of September 2014** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Scott Friedman – Chairman
Whitey William J. Thomas – Vice Chairman
Robert Vela – Secretary
Jeff Keplinger – Director
Rudy H. Garcia – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Belen Peña – Interim Director of Finance - Staff Accountant
Juan Magallanes - Attorney

ITEM #2 **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** asked everyone in the audience to recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. **MR. GALVAN** handed out printed copies of Evaluation Forms to the **BOARD** for the General Manager's Evaluation and it will be placed on the agenda as an Executive Session item at the next Regular Board Meeting.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF SEPTEMBER 10, 2014.**

A motion was made by **MR. GARCIA** to approve Minutes for Regular Meeting of September 10, 2014 as submitted, seconded by **MR. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #5 **CONSIDER AND APPROVE RESOLUTION NO. 108-09-14 BUDGET AMENDMENT FOR FISCAL YEAR 2013-2014**

A motion was made by **MR. KEPLINGER** to approve Resolution No. 108-09-14 Budget Amendment for Fiscal Year 2013-2014, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #6 **CONSIDER AND APPROVE RESOLUTION NO. 109-09-14 ADOPTING THE BUDGET FOR THE NEW FISCAL YEAR OCTOBER 1, 2014 TO SEPTEMBER 30, 2015 OF THE LAGUNA MADRE WATER DISTRICT**

A motion was made by **MR. GARCIA** to approve Resolution 109-09-14 Adopting the Budget for the new Fiscal Year October 1, 2014 to September 30, 2015 of the Laguna Madre Water District, seconded by **MR. VELA** with **MR. KEPLINGER** opposing. **MOTION CARRIED.**

ITEM #7 **CONSIDER AND APPROVE RESOLUTION NO. 110-09-14 ADOPTING UNCLAIMED MONEY POLICY**

A motion was made by **MR. KEPLINGER** to approve Resolution No. 1110-09-14 Adopting Unclaimed Money Policy, seconded by **MR. GARCIA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #8 **CONSIDER AND APPROVE RESOLUTION NO. 111-09-14 ADOPTING A REVISED PLAN ON THE PERSONNEL POLICY OF THE LAGUNA MADRE WATER DISTRICT**

A motion was made by **MR. GARCIA** to approve Resolution No. 111-09-14 Adopting a revised plan on the Personnel Policy of the Laguna Madre Water District, seconded by **MR. KEPLINGER** with **MR. THOMAS** opposing. **MOTION CARRIED.**

ITEM #9 **CONSIDER AND APPROVE FINANCIAL REPORT AS OF AUGUST 31, 2014**

A motion was made by **MR. GARCIA** to approve Financial Report as of August 31, 2014, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #10 **CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. VELA** to approve Disbursements as submitted, seconded by **MR. GARCIA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #11 **GENERAL MANAGER'S REPORT**

- **ELECTIONS**
- **LV ELECTRICAL / INSURANCE**

MR. GALVAN reported on the **ELECTIONS**- Early Voting starts Monday, October 20, 2014 thru Friday, October 24, 2014; Saturday, October 25, 2014; and Monday October 27, 2014 thru Friday, October 31, 2014 @ South Padre Island & Bennie Ochoa III Complex. Everything is running smooth with the Elections and information is posted on our Website.

MR. GALVAN reported on the **LV ELECTRICAL / INSURANCE** – Information was sent to TML, TML came down to look at the site and were given copies of the expense and police report. Hopefully we will get refunded waiting to hear back from TML.

ITEM #12 **DISTRICT ENGINEER'S REPORT**

- **WATER PLANT 2 MICROFILTRATION IMPROVEMENTS**

MR. ORTIZ gave a brief update on the **WATER PLANT 2 MICROFILTRATION IMPROVEMENTS** – Monday Water Plant 2 will be shut down to finish the installation of the backup generator and transfer switches, once that is completed Fastco returns to paint all the floors. Basically it's about 2 to 3 weeks out for that portion to be complete and next will be to start planning the ribbon cutting ceremony sometime in October.

ITEM #13 ADJOURNMENT

The *CHAIRMAN* adjourned the meeting at **6:24 p.m.**, motion made by *MR. VELA* and seconded by *MR. GARCIA*.

WHITEY THOMAS, VICE CHAIRMAN

ROBERT VELA, SECRETARY

MINUTES APPROVED THIS _____ DAY OF _____ 2014.